



Send date: December 6, 2022

To: All Approved Child Care Subsidy Vendors in Virginia
Copy: Local Directors, Child Care Local Case Managers and Supervisors
Copy: DSS Regional Practice Consultants, Vendor Relations, Ready Regions, Child Care Aware

From: Alexandra McPherson, Associate Director, Early Childhood Enrollment, VDOE
Denise Branscome, Associate Director, Early Childhood Grants and Finances, VDOE
Frank Smith, Interim Child Care Subsidy Program Manager, VDSS

Subject: Child Care Subsidy Program Copayments Resuming January 1

Message text:

Dear Child Care Subsidy Provider,

Beginning January 1, 2023, copayments will resume for families enrolled in the Child Care Subsidy Program (CCSP). Copayments will be calculated using a new, simplified scale that is based upon a monthly per-child rate. Federal law requires most families in the CCSP to pay a copayment to their child care provider. During the pandemic, the federal government provided flexibility and Virginia temporarily covered all copayments. This flexibility, however, will end on December 31, 2022 and Virginia must begin to charge copayments again. **No copay should be collected from families before January 1.**

In early December, notices will be printed and mailed to notify families of their copayment amounts due beginning in January 2023. Also in early December, Subsidy Vendors will be sent new Purchase of Service Orders (POSO). We are sending POSOs through an incremental process. Vendors should receive all POSOs by December 21, 2022.

Using the new copayment scale, the family's copay will be applied to authorized services on a per child basis. Viewing the per child amount is important for vendors to determine the total copay owed to the vendor. **For this reason, it is important that vendors keep their paper copy of their POSOs on file.**

Test example of what the POSO will look like with the per child copayment amount:

Child Name	Client ID	Date of Birth	Program Category	Status Begin Date	Status End Date	Special Needs Rate	Reg. Fee	Auth. ID	Status	Child's Monthly Copay Amount
NEWSOME,N YA	2106643655	04/17/2022	88302	10/31/2022	05/31/2023	NO	\$ 75.00	310040275	New	\$60.00
THOMAS,TKI A	2106531230	11/15/2017	88302	06/01/2022	05/31/2023	NO	\$ 75.00	310039752	Revised	\$60.00

QUESTIONS?

If you would like to learn more about the new copayment scale, visit ChildCareVA.com.

If you have any questions about the information in this message, please contact the VDSS Vendor Relations team at vendor.services@dss.virginia.gov.

Thank you for your continued participation in the Child Care Subsidy program and making a difference in your community. You are an important and appreciated part of the Subsidy Program.

