

PROVIDER RECORD CHECKLIST

ORIGINAL BACKGROUND CHECKS

Renewed every five years

- SWORN DISCLOSURE STATEMENT INDICATING NO BARRIER CRIME*
- FINGERPRINT ELIGIBILITY LETTER*
- CHILD PROTECTIVE SERVICES REGISTRY REPORT INDICATING NO FOUNDED COMPLAINT*
- OUT OF STATE CRIMINAL HISTORY RECORD CHECK RESULTS (If person has lived out of state in the past five years)*
- OUT OF STATE SEX OFFENDER SEARCH RESULTS (If person has lived out of state in the past five years)*
- OUT OF STATE CHILD ABUSE AND NEGLECT SEARCH RESULTS (If person has lived out of state in the past five years)*

REPORT OF TUBERCULOSIS SCREENING (Obtained every two years) _____
Expiration Date

DOCUMENTATION OF ANNUAL TRAINING _____
Anniversary Date

Current CPR certification _____
Expiration Date

Current First Aid certification _____
Expiration Date

Current MAT certification _____
Expiration Date